

Commercial Insurance Underwriter

Job Description:

Norman-Spencer Agency, Inc. is currently seeking an experienced Commercial Lines Underwriter. Successful candidate must have 10+ years experience in commercial construction underwriting.

I. Essential Functions:

- Underwrite and negotiate renewals and endorsements in commercial construction business.
- Monitor risk acceptability, pricing adequacy and classification accuracy of all accounts to ensure profitability and managed growth of business.
- Drive new business production while maintaining a high retention standard.
- Manage existing client/broker account relationship.

II. Knowledge, Skills and Abilities:

- Ability to work independently and within state specific guidelines.
- Working knowledge of Commercial underwriting concepts.
- Strong negotiation skills and excellent oral and written communication skills.
- Excellent marketing skills.
- Minimum 10 years experience in construction and contractor underwriting experience.
- Outstanding analytical skills and thorough knowledge of the construction trades and contracting.

III. Qualifications:

- Minimum 10 years experience in construction and contractor underwriting
- Bachelors Degree required
- CIC designation preferred
- Experience with Agency Management System a plus

Submit resumes to:

Jo Majors

Human Resources Director

JoMajors@norman-spencer.com

No phone calls please.



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